## COMMUNITY HIGH SCHOOL DISTRICT 155

## **New Student Enrollment Procedures:**

- 1. Complete the attached registration packet and return along with your proof of residency to contact below. These can be returned electronically or in person.
- 2. We will send the request for records form to your previous school for you. When their information is received in good order an appointment can be made with the Student Services office in your students Home School.

School	Email	Phone Number	Fax Number
Crystal Lake Central High School	CLCregistrar@d155.org	815-459-2505 ext. 2254	815-459-4169
Cary Grove High School	CGregistrar@d155.org	847-639-3825 ext. 4157	847-639-9454
Crystal Lake South High School	CLSregistrar@d155.org	815-455-3860 ext. 3215	815-477-6907
Prairie Ridge High School	PRregistrar@d155.org	815-479-0404 ext. 5111	815-459-8994

• Proof of Residency including required documents from Categories I and II

Category I (Need 1 document)	Category II (Need 2 documents)	
<ul> <li>Valid rental contract</li> <li>Closing statement, title or deed</li> <li>Current real estate tax bill</li> </ul>	<ul> <li>Utility bill (recent NICOR, ComEd or water bill only)</li> <li>Current home/apartment insurance</li> <li>Current Illinois drivers license</li> <li>Current Illinois voter registration card</li> <li>Current vehicle registration</li> <li>Current public aid card</li> </ul>	

- 3. Gather required documentation from list below and bring to appointment.
  - Birth Certificate
  - Immunization Records
    - o In-state transfers: 9<sup>th</sup> grade physical and immunizations on the Illinois Dept. of Public Health Physical Form
    - o Out-of-state/Out-of-country transfers: Requires a current physical and immunizations on Illinois Dept. of Public Health Physical Form and State of Illinois Eye Examination Report